



2014 Best Practices Training Series

Facilitated by Jeff Bormaster, L.C.S.W., Human Services Sr. Consultant/Trainer



Supervision for Success:

Training Supervisors and Managers for Success

Tuesday February 25, 2014 (Part I)
Wednesday April 16, 2014 (Part II)
Wednesday May 14, 2014 (Part III)

Time: 9:00am to 4:00pm

Venue: Charities House Boardroom
25 Point Finger Road, Paget DV04

Cost: \$150 members / \$225 non-members

Description: Supervision for Success is a three part series that provides supervisors and managers at all levels with the tools needed to maximize productivity and keep employers and volunteers motivated. Studies tell us that when supervisors from the Executive Director to the first line supervisor work with their staff in a success focus manner you will get higher retention, higher productivity and improved client's outcomes.

Target Audience: anyone who supervises at any level

Please note: it is mandatory that participants attend all three days as it is a developmental curriculum with homework between each session. Persons will not be allowed to complete the course if they do not attend first session.

CEUs are available for licensed professionals and Continuing Education Hours are also available upon request.

Please register for the Supervision for Success course by **Tuesday 11th February 2014** to guarantee a space.

Light refreshments will be served in the morning and a light lunch will be served at noon for all workshops.



Success-Focused Case Management

Tuesday April 15, 2014 (Part I)
Tuesday May 13, 2014 (Part II)

Time: 9:00am to 4:00pm

Venue: Charities House Boardroom
25 Point Finger Road, Paget DV04

Cost: \$100 members / \$150 non-members

Description: Case management is the process we use to assist someone (“client”) in accessing the services and supports that are needed for that person to be more successful in life. It is a process of collaboratively assessing the needs of the client (and the client’s family when appropriate) and evaluates, arranges, advocates, coordinates, and monitors multiple services that meet the specific client’s complex needs.

Success-Focused Case Management uses the core principles of the Supervision for Success Model. These same principals will be used to teach direct service staff how to work in a parallel process model with clients. This requires the understanding that the case manager’s role is not to deliver services directly or develop a long-term dependent relationship with the client, but rather to effectively link the client with systems that provide him/her with needed services, resources, and opportunities.

Target Audience: service providers and their immediate supervisors who provide case management services

Please note: this is a two-part workshop and participants need to attend both sessions in order to complete the course.

CEUs are available for licensed professionals and Continuing Education Hours are also available upon request.

*Please register for the Case Management workshop by **Tuesday 1st April 2014** to guarantee a space.*

Light refreshments will be served in the morning and a light lunch will be served at noon for all workshops.



2014 Training Registration Form

One form per person

Name: _____

Organization: _____

Address: _____

Telephone Number: _____

Email Address: _____

Please check the training course for which you are registering:

- Supervision for Success**\$150 members
- Supervision for Success**\$225 non-members
- Success-Focused Case Management**\$100 members
- Success-Focused Case Management**\$150 non-members

Check the following (if applicable): CEU Continuing Education Hours

Please fax (295-5721) or e-mail your registration form to iac@prevention.bm to secure your attendance.

Checks and purchase orders are to be made payable to The Inter-Agency Committee and must be brought to the training session or mailed to the PO Box below prior to the start of the course. Bank transfers can also be made to the Inter Agency Committee HSBC a/c 010-479541-001. Please be sure to include your name/organization for the "Notes for your account" field.

Cancellation Policy:

Cancellations must be made five (5) business days prior to the start of the course you have registered for to receive full refund. If you are unable to attend a session you have registered for, please call Nadine at 336-2821 or email iac@prevention.bm

Method of Payment:

Cash Check Bank Transfer Purchase Order PO No. _____

Date: _____

Signature: _____